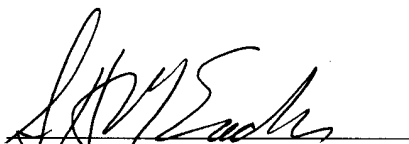


OAK RIDGE SITE SPECIFIC ADVISORY BOARD




FY 2007 WORK PLAN


Steve McCracken

Asst. Manager of Environmental Management
Department of Energy – Oak Ridge Office

10/29/06
Date


Lance J. Mezga, Chair
Oak Ridge Site Specific Advisory Board

11/1/06
Date

INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy–Oak Ridge Operations (DOE-ORO) on its Oak Ridge Environmental Management (EM) Program. The group was formed in 1995 and is chartered under the EM SSAB Federal Advisory Committee Act Charter. The Board's mission statement is as follows:

ORSSAB is an independent, nonpartisan, broadly representative group of citizens with interests and concerns related to the environment at the Oak Ridge Reservation (ORR) and surrounding areas. The Board is dedicated to providing informed recommendations and advice to the DOE EM Program regarding environmental restoration and waste management, as well as land use and economic development of contaminated areas. Recommendations regarding environmental justice, health and safety issues, and other subjects may be developed at the Board's discretion. The Board is committed to reflecting the concerns of the communities impacted by environmental management of the ORR and to serving as a communications link between the public and relevant government agencies, including local governments.

The Board is composed of up to 20 members, chosen by an independent screening panel to reflect the diversity of gender, race, occupation, views, and interests of persons living near the ORR. Members are appointed by DOE and serve on a voluntary basis, without compensation. The Board currently consists of members from five counties: Anderson, Blount, Knox, Loudon, and Roane. Non-voting members include representatives from DOE-ORO, the U.S. Environmental Protection Agency (EPA) Region 4, and the Tennessee Department of Environment and Conservation (TDEC). These members advise the Board on their agency's policies and views. Two non-voting student participants also serve on the Board to represent the viewpoints and concerns of area youth. The student representatives for FY 2007 are from Oak Ridge High School and Webb School of Knoxville.

The Board meets monthly to hear presentations by persons working on relevant environmental management topics, listen to and discuss input from citizens, consider recommendations developed by the various ORSSAB committees, and perform other business. The Board strives for consensus in reaching decisions and conducts business under a set of bylaws, standing rules, and special rules of order, which incorporate the principles of *Robert's Rules of Order*.

FY 2007 ORGANIZATION

ORSSAB generally works to achieve its mission through its committee structure, and each year the Board holds a planning retreat to determine how best to address its mission and what its committee structure should be. This year's retreat was held August 12, 2006, at Pollard Auditorium on the campus of Oak Ridge Associated University. A summary of the retreat is available on ORSSAB website.

The FY 2007 organizational structure is shown in Figure 1. It includes an Executive Committee, four standing committees (Board Finance, Environmental Management, Public Outreach, and Stewardship), and one ad hoc committee (Board Process). As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.



Figure 1. FY 2007 organizational structure.

Each ORSSAB standing committee creates its own work plan to guide its activities during the year. Suggestions for committee work plan topics were provided prior to the retreat by DOE, TDEC, EPA, ORSSAB members, and stakeholders (via the Board's "Stakeholder Survey"). Selection of final work plan topics was made at the retreat by the Board membership. Topics were then incorporated into draft committee work plans, along with information on issue managers, timelines, expected output, and status. These work plans, which are "living documents" to be updated continually as the Board year progresses, are provided in the following pages.

Board Finance Committee Mission Statement

The Board Finance Committee of the Oak Ridge Site Specific Advisory Board has overall responsibility for budget prioritization and control for the Board. With the approval of the Executive Committee, in accordance with ORSSAB bylaws, the Board Finance Committee sets budget targets for each type of expenditure, proposes general budget guidance, determines funding availability for travel requests, and reviews monthly cost reports.

FY 2007 Work Plan Tracking Chart

Month	Issue and Activities	Expected Output	Status
Sept. 28	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed review 	Complete
Oct. 26	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed reviews 	Complete
Nov. 30	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review FY 2007 ORSSAB budget allocation from DOE ▪ Discuss FY 2008 budget requirements; review process for developing FY 2008 committee budgets; request that they submit their budget proposals ▪ Determine allocation of '06 carryover 	<ul style="list-style-type: none"> ▪ Draft allocation of FY 2007 funding among expense categories for Executive Committee approval ▪ Completed reviews of expenditures and '08 budget process 	<ul style="list-style-type: none"> ▪ Review of '06 carryover and allocation of '07 funding postponed ▪ Completed reviews of expenditures and '08 budget process
Dec.			
Jan. 25	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Determine allocation of '06 carryover ▪ Review FY 2007 ORSSAB budget allocation from DOE, and recommend allocation among expense categories ▪ Finalize FY 2008 budget request, and submit to Executive Committee for approval and transmittal to DOE by Feb. 15 	<ul style="list-style-type: none"> ▪ Completed reviews ▪ '06 carryover allocation ▪ Allocation of '07 funding among expense categories for Executive Committee approval ▪ Final '08 budget request 	<ul style="list-style-type: none"> ▪ Complete
Mar. 1 (Feb. mtg)	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review government estimate of ORSSAB FY 2008 budget request ▪ Review FY 2008 President's EM Budget 	<ul style="list-style-type: none"> ▪ Completed reviews 	<ul style="list-style-type: none"> ▪ Complete
April 3 (Mar. mtg)	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed reviews 	<ul style="list-style-type: none"> ▪ Complete
April 26	<ul style="list-style-type: none"> ▪ Review expenditures 	<ul style="list-style-type: none"> ▪ Completed reviews 	
May 24	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Review projected board costs for the remainder of the fiscal year ▪ Discuss FY 2008 ORSSAB budget 	<ul style="list-style-type: none"> ▪ Completed reviews ▪ Completed projection 	
June 28	<ul style="list-style-type: none"> ▪ Review monthly expenditures 	<ul style="list-style-type: none"> ▪ Completed reviews 	

Month	Issue and Activities	Expected Output	Status
July 26	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Prepare for retreat by reviewing '07 activities and tasks to carry over into '08 	<ul style="list-style-type: none"> ▪ Completed reviews ▪ '07 accomplishments list for retreat 	
August 23	<ul style="list-style-type: none"> ▪ Review monthly expenditures ▪ Elect FY 2008 officers ▪ Discuss report from DOE on FY 2008 ORSSAB budget request ▪ Discuss FY 2008 tasks 	<ul style="list-style-type: none"> ▪ Completed reviews ▪ FY 2008 officers and work plan in place 	

**Environmental Management Committee
FY 2007 Work Plan Tracking Chart**

Environmental Management Committee Mission Statement

The mission of this committee is to evaluate and make recommendations on DOE's planning and implementation of ORR environmental restoration project and on treatment, storage, disposal and transportation of wastes and materials for which the EM Program is responsible. The committee will facilitate public participation in providing feedback to DOE on these decisions and consider health and safety, environmental justice and DOE complex-wide concerns related to its mission topics.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Sept.	ORSSAB – Steve Douglas DOE – Bill McMillan BJC – Charlie Johnson EPA -	Operation of Foster Wheeler TRU waste processing facility/status of CH & RH TRU/disposition of TRU waste at WIPP Reconsider Recommendations on K-1007 Ponds and K-25/K-27 D&D	Update on activities/possible comments or recommendation	Received presentation. Decided no action was needed Both recommendations were revised and resubmitted to Executive Committee Recommendation on Ponds was not approved by full board. Recommendation on K-25/K-27 D&D was approved at October board meeting.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Oct.	<p>ORSSAB – Rhonda Bogard Norman Mulvenon, asst. issue manager (AIM)</p> <p>DOE – Dave Adler AdlerDG@oro.doe.gov 576-4094</p> <p>BJC – Fred Heacker, 241-4867 95H@bjcllc.org</p> <p>EPA -</p>	Accumulation of LLW on ORR/financial burden of characterizing for safe storage before characterization is complete	Possible comments or recommendation	Committee decided not to take any action on the topic.
Nov.	<p>ORSSAB – Bob Olson</p> <p>DOE – Ron Kirk, 576-7477 KirkRE@oro.doe.gov</p> <p>Mike Travaglini – 576- 0848 TravagliniMA@oro.doe.gov</p> <p>BJC – Steve Smith, 241-6226, ZSS@bjcllc.org</p> <p>EPA -</p> <p>DOE – Dave Adler, 576- 4094 AdlerDG@oro.doe.gov</p>	<p>DOE's plans for sodium disposition</p> <p>ESD on STTs in the Melton Valley Record of Decision</p>	<p>Possible comments or recommendation</p> <p>Possible comments or recommendation</p>	Committee provided informal comments in December.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Dec.	ORSSAB – Norman Mulvenon DOE – Jim Kopotic, 576-9441 KopoticJD@oro.doe.gov BJC – John Kubarewicz, 241-3844 3jn@bjcllc.org EPA - Dave Adler	Provide input on groundwater remedies proposed for the Site Wide Record of Decision for ETPP Review Response to Rec. 150: Alternate Plan to D&D K-25/K-27 Review ESD for Shielded Transfer Tanks Develop 2008 budget	Possible recommendation <div style="border: 1px solid black; padding: 5px; text-align: center;"> Perma-Fix Conference December 11-14 Nashville </div>	No recommendation or comments at this point. Committee provided suggestions for regular updates. Committee provided some editorial suggestions for the ESD Committee approved the FY 2008 budget request
Jan.	ORSSAB – Tim Myrick Sarah Lewis, AIM DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov Mildred Ferre BJC – John Kubarewicz, 241-3844 3jn@bjcllc.org EPA – Dave Adler	presentation on Field Research Center <div style="border: 1px solid black; padding: 5px; text-align: center;"> Health Physics Society Midyear Conference <i>Decontamination, Decommissioning, and Environmental Cleanup.</i> January 21-24 Knoxville Convention Center </div> Update on K-25 D&D and criticality incredible USQ Update	Possible recommendation <div style="border: 1px solid black; padding: 5px; text-align: center;"> Health Physics Society Midyear Conference <i>Decontamination, Decommissioning, and Environmental Cleanup.</i> January 21-24 Knoxville Convention Center </div> Possible recommendation	Heard presentation – no recommendation No recommendation. Report will be given in February.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb.	ORSSAB – Tim Myrick Sarah Lewis, AIM	Review prioritization activities proposed by DOE and regulators for FY 2009	Possible comments or recommendation	Dave Adler provided briefing. Tim Myrick drafted a recommendation that approved at the April meeting.
	DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov Pat Halsey, 576-4025 BJC – Paul Clay, 241-1188 claypf@bechteljacobs.org EPA – Jeff Crane TDEC – Doug McCoy DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov	<div>Waste Management Symposia February 25-March 1 Tucson, Ariz.</div> USQ Update		
March	ORSSAB – Ron Murphree DOE – Mike Jugan, 576-0169 JuganMR@oro.doe.gov BJC – John Lyons, 574-3166 L9Y@bjcllc.org EPA – Martha Berry TDEC – Randy Young	Decommissioning progress of MSRE and final closure options Recommendation on FY 2009 budget	Possible comments or recommendation	Presentation given by Mike Jugan and John Lyons. No recommendation until documentation is available on final disposition of MSRE (ROD) Recommendation drafted and sent to Executive Committee. The recommendation was approved at the April Board meeting.

Month	Issue Manager	Issue/Activities	Expected Output	Status
April	<p>ORSSAB – Lance Mezga Gloria Mei, AIM</p> <p>DOE – Joy Sager, 576-0850 SagerJL@oro.doe.gov (TSCA)</p> <p>BJC – Courtney Manrod, 576- 6828 PCE@bjcllc.org (TSCA)</p> <p>EPA -</p>	<p>Operation of the TSCA Incinerator</p> <p>Update on Independent Verification at ETTP</p>	Possible comments or recommendation	<p>Luther Gibson will draft comments on the ambient air monitoring system.</p> <p>The committee will discuss at May meeting a possible recommendation on a contingency plan if the incinerator can't handle quantities received.</p>

Month	Issue Manager	Issue/Activities	Expected Output	Status
May	ORSSAB – Norman Mulvenon	Briefing on progress of D&D at K-25./K-27 ETTP	Possible comments or recommendation	
	DOE – Jack Howard, 576-5982 HowardJL@oro.doe.gov			
	BJC – Kelly Trice, 241-1153 KZ4@bjcllc.org			
	EPA –			
	DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov	Committee will get an update on the DOE EM budget		
	ORSSAB – Luther Gibson	Committee will discuss possible recommendations on the TSCA Incinerator (ambient air monitors/contingency plan if incinerator can't handle quantities)	Possible recommendations	
	DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov	Dave Adler will provide information on additional work to be completed after Accelerated Closure Plan	Possible recommendation	

Month	Issue Manager	Issue/Activities	Expected Output	Status
June	ORSSAB – Gloria Mei DOE – Elizabeth Phillips, 241-6172 PhillipsEC@oro.doe.gov BJC – Charlie Mansfield 576-1777 O3Q@bjcllc.org EPA – Martha Berry TDEC – Randy Young DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov	Soil excavation of Tank W-1A (This work will not begin until Fall FY 2007 – something else might be better here) Safety Update	Possible comments or recommendation	
July	ORSSAB – Lance Mezga Bob Olson, AIM DOE – Dave Adler, 576-4094 AdlerDG@oro.doe.gov BJC – Fred Heacker, 241-4867 95H@bjcllc.org EPA -	National Waste Disposition Strategy Waste disposition challenges on ORR FY 2007 Accomplishments	Possible comments or recommendation	

Month	Issue Manager	Issue/Activities	Expected Output	Status
August	<p>DOE – Jack Howard, 576-5982 HowardJL@oro.doe.gov</p> <p>Jim Kopotic – DOE, 576-9441 KopoticJD@oro.doe.gov</p>	<p>Prepare FY 2008 work plan</p> <p>Update on K-25 D&D</p> <p>Status report on Independent Verification at ETP</p>		

Potential Topics

1. Application of any Natural Resource Damage Assessments
2. Application of Ecological Risk Assessments in Upcoming Decision Documents
3. Accomplishments of DOE Field Research Center in Bear Creek Valley – Dave Watson, manager of DOE FRC

Ongoing Topics

1. Operation of CERCLA Waste Cell
2. Independent verification of cleanup at ETP
3. David Witherspoon Cleanup

Public Outreach Committee Work Plan FY 2007 Work Plan Tracking Chart

The goal of the ORSSAB Public Outreach Committee is to implement the Board's mission statement as it relates to community involvement: *"The Board is committed to reflecting the concerns of the communities impacted by environmental management of the Oak Ridge Reservation and to serving as a communications link between the public and DOE."* The Public Outreach Committee will achieve this goal by advertising ORSSAB activities in a variety of publications and media; making presentations to local organizations, schools, and elected officials; and promoting awareness about ORSSAB through special events, exhibits, and other activities.

Month	Events and Activities	Expected Output	Status
Sept. 26 Meeting moved to Oct. 3	<ul style="list-style-type: none"> Publish October Advocate Make high school presentations Visit AMSE Discuss participation in the November EPA brownsfield conference Discuss ORSSAB logo items Review ORSSAB mailing list 	<ul style="list-style-type: none"> Completed Advocate and presentations Path forward on AMSE revisions, EPA conference, logo items, and mailing list 	<ul style="list-style-type: none"> Advocate on hold until Oct. 14 for DOE to resolve issues with Melton Valley article AMSE upgrades proposed Additions made to Advocate distribution Logo item discussion deferred until Nov. 28 Committee voted to send Heather Cothron to EPA conference
Oct. 24	<ul style="list-style-type: none"> Consider revising ORSSAB brochure Make high school presentations Discuss AMSE upgrades Review annual report plan and schedule 	<ul style="list-style-type: none"> Path forward on brochure and AMSE upgrades Completed presentations Approved annual report plan 	<ul style="list-style-type: none"> Brochure changes being implemented Committee will meet 11/3/06 at AMSE to discuss exhibit upgrades Presentations being scheduled Annual report plan approved
Nov. 3	<ul style="list-style-type: none"> Discuss AMSE upgrades 	<ul style="list-style-type: none"> Path forward on upgrades 	<ul style="list-style-type: none"> Path forward completed
Nov. 28	<ul style="list-style-type: none"> Review FY 2006 annual report Discuss DOEIC display identifying key milestones and disposal sites for various cleanup projects Discuss presentations Discuss AMSE upgrades Review January Advocate editorial plan & schedule 	<ul style="list-style-type: none"> Completed review of annual report & Advocate plan Path forward on DOEIC display Updates on presentations and AMSE upgrades 	<ul style="list-style-type: none"> Annual report comments received; document at printers Advocate plan approved; work in progress DOEIC display on hold till Stewardship completes its map Updates made on presentations and AMSE upgrades
Dec. 21	<ul style="list-style-type: none"> Meet with Oak Ridge Historical Preservation Assn. (and potentially Steve McCracken) Prepare FY 2008 budget request Discuss presentations and AMSE upgrades 	<ul style="list-style-type: none"> Discussion of K-25 preservation Completed '08 budget request Updates on presentations and AMSE upgrades 	<ul style="list-style-type: none"> Met with Lloyd Stokes & Bill Wilcox. Cmte. will continue to discuss the topic Budget to be worked by email and will be finalized on Jan. 23 Updates made on presentations and AMSE upgrades
Jan. 23	<ul style="list-style-type: none"> Continue historic preservation discussion Evaluate the Stakeholder Survey and the method of its distribution Finalize budget Discuss Stewardship Roundtable Discuss presentations and AMSE 	<ul style="list-style-type: none"> Path forward on historic preservation issue, Stakeholder Survey, and Stewardship Roundtable Completed budget request Updates on presentations and AMSE upgrades 	<ul style="list-style-type: none"> Committee will follow historic preservation via Norman's involvement with the National Historic Preservation Act parties Stakeholder Survey will be mailed as usual, but questions will be rewritten. Committee will

Month	Events and Activities	Expected Output	Status
	upgrades		continue discussion in February <ul style="list-style-type: none"> ▪ Participation in Stewardship Roundtable deferred to Stewardship Committee ▪ FY 2008 budget request complete ▪ Updates made on presentations and AMSE upgrades
Feb. 27	<ul style="list-style-type: none"> ▪ Review April Advocate editorial plan and schedule ▪ Continue discussion of the Stakeholder Survey ▪ Discuss presentations, AMSE, Anderson Co. Visions magazine, EarthFest 	<ul style="list-style-type: none"> ▪ Approved Advocate plan ▪ Path forward on Stakeholder Survey ▪ Updates on presentations and AMSE upgrades 	<ul style="list-style-type: none"> ▪ Advocate plan approved ▪ Stakeholder Survey OK'd; added additional distribution ideas ▪ Updates made on presentations and AMSE ▪ Anderson Co. Visions magazine to be discussed further in March
Apr. 7 (March meeting)	<ul style="list-style-type: none"> ▪ Discuss presentations, AMSE, Anderson Co. Visions magazine ▪ Finalize EarthFest logistics ▪ Discuss Public Involvement Plan 	<ul style="list-style-type: none"> ▪ Updates on presentations and AMSE upgrades ▪ Path forward on Anderson Co. Visions, EarthFest, and Public Involvement Plan 	<ul style="list-style-type: none"> ▪ Updates made on presentations, EarthFest, and AMSE ▪ Anderson Co. Visions magazine ad approved ▪ Members to provide comments on Public Involvement Plan by 4/19
Apr. 24	<ul style="list-style-type: none"> ▪ Discuss presentations, AMSE upgrades, and outreach giveaways ▪ Discuss EPA Community Involvement Conference if someone elects to attend ▪ Review Mezga presentation to EMAB ▪ Review revised bookmark and ORSSAB poster designs 	▪	▪
May 22	<ul style="list-style-type: none"> ▪ Review July Advocate editorial plan and schedule ▪ Discuss Secret City Festival participation ▪ Discuss presentations and AMSE 	▪	▪
June 26	<ul style="list-style-type: none"> ▪ Discuss presentations and AMSE upgrades 	▪	▪
July 24	<ul style="list-style-type: none"> ▪ Prepare for retreat by reviewing '07 activities and tasks to carry over into '08 ▪ Discuss presentations and AMSE 	▪	▪
Aug. 28	<ul style="list-style-type: none"> ▪ Set FY 2008 work plan 	▪	▪

Other Unscheduled FY 2007 Activities:

- Participate in the outreach presentations, briefings, and special events:
 - Oak Ridge High School (spring term)
 - Other high school from which a student will be selected (spring term)
 - Darryl Richardson, Editor, Oak Ridger
 - Michelle Reichert, BWXT Y-12's Environment, Safety & Health Manager
 - ETEBA, AFORR, other organizations
 - Y-12 Safety Expo
 - Gerald Boyd
 - New Roane County Mayor Mike Farmer
 - Presentations to elected officials to whom the committee has not presented in the past three years
- Sponsor a reservation bike ride

Stewardship Committee FY 2007 Work Plan Tracking Chart

Stewardship Mission Statement

The goal of the committee is to serve as a forum for discussion of topics relevant to the long-term stewardship of the Oak Ridge Reservation and to act as a liaison between DOE and the community at large.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Sept.	ORSSAB – Darryl Bonner DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403 BJC – Rudy Bonilla bonillar@bechteljacobs.org 270-441-5198 EPA – Anderson County – Tim Shelton, register of deeds tshelton@titlesearcher.com 457-6236	Melton Valley Land Use Control deliverable Update on filing of notices of contamination with Anderson County	Possible Comments or recommendation DOE to work with Anderson County register of deeds to make sure notations and accompanying maps are cross referenced Committee to determine feasibility of having a private act passed to ensure continued filing of environmental notations.	Committee will review the draft public notice and provide staff comments to Ralph Skinner Committee learned of some inconsistencies in filing of notations and related maps. Notations and maps not always cross referenced Committee to discuss possibility of legislative act in January.
Oct.	ORSSAB – Darryl Bonner Norman Mulvenon, asst. issue manager (AIM) DOE – Jason Darby darbyjd@oro.doe.gov 241-6343 BJC – Lynn Sims OE8@bjccllc.org 241-1158 EPA – Jeff Crane, Crane.Jeff@epamail.epa.gov 404-562-8506	Planning for public meeting on RER Public notice on Melton Valley Notice of Contamination	Public meeting Comments or recommendation on the public notice	Recommendation made to DOE on logistics of public meeting (151) <i>Board approved recommendation on logistics of meeting. 11/8/06</i> Recommendation made to DOE on Melton Valley Notice of Contamination (152). <i>Board returned for revision. 11/8/0. Board approved revision in December 2006</i>

Month	Issue Manager	Issue/Activities	Expected Output	Status
Nov.	<p>ORSSAB – Norman Mulvenon Sondra Sarten, assistant issue manager (AIM)</p> <p>DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403</p> <p>BJC – Sid Garland qsg@bechteljacobs.org 574-8581</p> <p>EPA –</p>	<p>Long-term Stewardship Directive and Implementation Plan</p> <p>Review Response to Recommendation 139: Long-term Stewardship of Contaminated Areas on the Oak Ridge Reservation</p> <p>Reconsider recommendation public notice on contamination and future use limitations in Melton Valley (Recommendation 152)</p> <p>Review draft legacy management strategic plan.</p>	<p>Possible comments or recommendation</p> <p>Determine appropriateness of DOE's response to the recommendation</p> <p>Resubmission of recommendation to full board</p> <p>Possible recommendation</p>	<p>A revised directive will be submitted to the committee for comments in January</p> <p>Committee determined response was adequate but will monitor milestones noted in recommendation</p> <p>Resubmitted and approved at December Board meeting.</p> <p>Recommendation passed at February 2007 meeting</p>
Dec.	<p>ORSSAB – Norman Mulvenon,</p> <p>DOE – Jim Kopotic</p> <p>BJC – John Kubarewicz/Julie Pfeffer</p> <p>EPA – Carl Froede</p> <p>TDEC – Tom Gebhart</p>	<p>Presentation on proposed groundwater remedies at ETTP</p>	<p>Comments and recommendations (as necessary) regarding stewardship requirements contained in the ETTP Proposed Plan</p>	<p>Met jointly with EM on December 14. No recommendation at this point.</p>

Month	Issue Manager	Issue/Activities	Expected Output	Status
Jan.	<p>ORSSAB – Norman Mulvenon Ben Adams, AIM</p> <p>DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403</p> <p>BJC – Sid Garland qsg@bechteljacobs.org 574-8581</p> <p>EPA –</p> <p>Anderson Co. – Tim Shelton, register of deeds tshelton@titlesearcher.com 457-6236</p> <p>DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403</p>	<p>Update on procedures on filing environmental notations and cross referencing maps</p> <p>Discuss possibility of legislative act to ensure continued filing of environmental notations in Anderson and Roane County records</p> <p>LTS Directive delivered for comments (Rec. 139 milestone)</p> <p>Review draft Legacy Management Strategic Plan</p> <p>Reaffirmation of long-term stewardship at ongoing mission sites with residual contamination</p>	<p>Path forward to Private Act for Anderson and Roane Counties and the City of Oak Ridge regarding notices of environmental contamination</p> <p>Possible comments</p> <p>Possible comments</p>	<p>Committee will determine if Tim Shelton of Anderson County has consulted with Roane County about filing notices. <i>Mr. Shelton and Vernon Long, Anderson County assessor, met with Roane County officials in February.</i></p> <p>Draft language has been submitted for crafting into an act.</p> <p>Ralph Skinner will deliver a more detailed directive for the committee to review in March.</p> <p>Recommendation 155 passed at March board meeting.</p> <p>Recommendation 154 passed at March board meeting.</p>

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb.	ORSSAB – Norman Mulvenon, DOE – Jim Kopotic	Sitewide Record of Decision for Residual Contamination at ETTP, including groundwater	Comments and recommendations (as necessary) regarding stewardship requirements contained in the ETTP Proposed Plan	Groundwater discussed at joint EM/Stewardship meeting in December – no recommendation forthcoming.
	BJC – John Kubarewicz/Julie Pfeffer, Jeff Cange, 241-4878 cangejb@bechteljacobs.org,	Long-term surveillance and maintenance in Melton Valley	Possible comments or recommendation	Presentation made. Committee made no suggestion for comments or recommendation
	EPA – Carl Froede	Briefing on FY 2008+ prioritizations	Possible comments or recommendation	Committee members were invited to attend EM meeting in February for budget briefing
	TDEC – Tom Gebhart			Completed
	ORSSAB – Norman Mulvenon	Suggest topics for Spring 2007 Chairs meeting Path forward to Private Act for Anderson and Roane Counties and the City of Oak Ridge regarding notices of environmental contamination	Consult with Rep. Jim Hackworth regarding passage of private act	Draft language for the act has been submitted to an attorney for writing.

Month	Issue Manager	Issue/Activities	Expected Output	Status
March	ORSSAB – Sondra Sarten Lorene Sigal, AIM DOE – Pat Halsey BJC – Dennis Hill EPA – Connie Jones BJC – Sid Garland qsg@bechteljacobs.org 574-8581 DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403	Public Involvement Plan (tentative time frame) Status of LTS Implementation Plan LTS Directive delivered for comments	Comments and recommendations (as necessary) on Public Involvement Plan Possible comments or recommendation	Presentation given. Assistance requested by Pat Halsey to help plan the first public meeting on the plan. Any recommendation to be submitted between the April and May public meeting. Ralph Skinner provided a more complete draft for the committee to review.
April	ORSSAB – Norman Mulvenon Sondra Sarten, assistant issue manager (AIM) DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403 BJC – Sid Garland qsg@bechteljacobs.org 574-8581 EPA –	Long-term Stewardship Directive and Implementation Plan (Rec. 139 milestone) Review logistics of RER/Five-year Review public meeting	Comments and recommendations (as necessary) on Long-term Stewardship Directive and Implementation Plan	Final directive not ready for review at this meeting. Committee reviewed plans for meeting.

Month	Issue Manager	Issue/Activities	Expected Output	Status
May	ORSSAB – Norman Mulvenon Donna Campbell, AIM DOE – Ralph Skinner, Pat Halsey BJC – Sid Garland gsg@bechteljacobs.org 574-8581/Rhonda Butler EPA – TDEC – John Owsley John.owsley@state.tn.us 481-0995	Records management, funding mechanisms, institutional controls, roles and responsibilities of all parties	Appeal to TDEC to guarantee long-term stewardship efforts	
June	ORSSAB – Ben Adams Darryl Bonner, AIM DOE – Ralph Skinner skinnerrm@oro.doe.gov 576-7403 BJC – Rudy Bonilla bonillar@bechteljacobs.org 270-441-5198 EPA –	Remedial Action Report for Melton Valley and deed notices (Rec. 139 milestone)	Comments and recommendations (as necessary) on the Remedial Action Report	
July	ORSSAB – DOE – BJC – EPA –	Review FY 2007 accomplishments		
August		Develop work plan for FY 2008		

Potential Topics

1. Understanding criteria for constructing institutional controls
2. How to involve City of Oak Ridge with stewardship
3. Emergency Management plans and who would be expected to respond to an emergency – Committee to evaluate for appropriateness for Board to address
4. Update video in Stewardship Education Resource Kit (being addressed by Stewardship Education Subcommittee)
5. Stewardship video – interviews with people involved in stewardship activities
6. Develop fact sheet on the Stewardship Education Resource Kit for distribution to the public – Stewardship Education Subcommittee
7. DOE budget and project prioritization
8. Review comments of regulators on the 2006 RER. Does it follow annotated outline? Were recommendations in 2002 implemented? Could a student summary of the RER be written similar to the Annual Site Environmental Report (Stewardship Education Subcommittee is looking into the summary).
9. Defined and consistent use of terms in documentation
10. Monitor FFA Agreement milestones for FY 2007 such as the K-1064 Peninsula at ETTP (Melton Valley RER on work plan for June)
11. Engage Ben Adams to do a survey of Melton Valley to confirm waste left in place is located on a grid system.
12. Study declarations sections of recent RODs to determine if language is acceptable, particularly in calling for land use controls.

Ongoing Topics

1. Evaluate how closure facilities (Rocky Flats, Fernald, Weldon Springs, Mound) are managing long-term stewardship (possible travel to sites)
2. Monitor the progress of the Long-term Stewardship Directive and Implementation Plan
3. Public Involvement Plan – **March time frame**
4. Make presentations to community groups of the “Status Report for the Community on Long-term Stewardship”
5. Enforceable Institutional Controls/Land Use Control Implementation Plans

**Board Process Committee
FY 2007 Work Plan Tracking Chart**

Board Process Ad Hoc Committee Mission Statement

The purpose of this committee is to serve as the Board's forum for initial debate on issues involving Board process. The committee's scope includes review of *ORSSAB Bylaws*, *Standing Rules* and *Special Rules of Order*, Board meeting structure, new member training, retreat planning and preparation of the Board's Work Plan.

Month	Issue Manager	Issue/Activities	Expected Output	Status
Sept.				
Oct.		New member indoctrination	Becky Brunton will develop a new member indoctrination folder	
		Tracking of conferences	Becky Brunton will develop a method of tracking conferences that would be of interest to board members	
Nov.		Change of meeting time	Committee meeting time changed to before Board Finance on November 30	Exact start time to be determined.
Dec.		No meeting		
Jan.		No meeting		

Month	Issue Manager	Issue/Activities	Expected Output	Status
Feb.		Committee was dissolved by the Executive Committee in February 2007		